

BARN AND STABLE ATTENDANT

GENERAL FUNCTION:

To keep stable and barn area clean. To exercise and care for horses. Clocks in at 7:00 A.M. Clocks out at 10:55 A.M. daily Monday through Friday. (Exception: When owners ride flexible hours.)

REPORTING RELATIONSHIPS:

Reports to: Grounds Supervisor

Supervises: None

PRIMARY RESPONSIBILITIES:

1. Clean stalls daily, rake daily, change chips as needed, clean out tack room as needed and dust daily.
2. Clean saddles as needed.
3. Clean supply room as needed.
4. Groom, wash and spray each horse twenty minutes daily.
5. Wash down patio one half hour daily.
6. Change water in trough as needed. (Empty and wash out trough twice a week)
7. Exercise each horse 45 minutes each and clean daily.
8. Sunday feed horses and check order of the place. Clock in at 7:00 A.M. and out at 7:25 A.M.
9. No visitors allowed unless prior arrangements are made with Grounds Supervisor.
10. Handle fence repairs connected with horse pasture or assist in repairs.
11. Keep grass cut and weeds trimmed around barn area during summer months.

WORKING RELATIONSHIPS: Works with Grounds Supervisor.